

## **Minutes of Resources Meeting**

**Wednesday 4th December 2018, 9.00am in school**

**Present:** Marjorie Dean (Headteacher), Jon Stobart (Chair),  
Jane Thirlaway, Jez Pinfold, Lucy Emsden

### **305/18 Apologies for absence**

No Apologies received

### **306/18 Pecuniary Interests Review**

No interests were declared.

### **307/18 Minutes of last meeting**

Approved and signed as an accurate record.

### **308/18 Matters arising from previous minutes**

- 293/17 Regular monitoring of maintenance  
J.S and J.P to arrange a visit to school to highlight any areas that may need maintenance
- 302/18 Modelling exercise for alternative staffing scenarios  
M.D has completed this modelling

### **309/18 Forecast update and budget discussion**

- shared the updated CFR report for Governors and highlighted the following in both Revenue and Capital areas
  - Teacher pay has been cut slightly due to an NQT joining the teaching staff
  - P.E money needs to be allocated, however if carried forward could be used for additional equipment in the playing field. Other schools do use the money for "outside" provision i.e. Dance, Football etc. The money can be used for swimming lessons but not for the transport (this is the most expensive part)
  - After school / wrap around extended hours provision. We are losing income from providing the after-school provision ourselves (approximately £4000), MD to investigate if we could charge for the use of the School buildings and grounds, to replace this revenue loss.

There are 2 sessions for after school

3:15pm - 4:30pm and 4:30pm - 6:00pm

Proposal is to ask for a minimum of £5 / hour or £2612 per year

- Summary Net Income is £8920 in the forecast year
- Capital expenditure was £7718

Outline years - Current numbers show 15 in Reception. And 89 pupils in school

### **310/18 ICT equipment replacement proposals**

- JT has received 2 quotes to upgrade all the ICT equipment (inc. Servers), these have been approximately £40k!

- General feeling is that this is too expensive and more competitive quotes should be sought.

**311/18 Staff Increment approval**

- MD has recommended an incremental pay increase for one member of Staff, this was agreed by Finance committee.

**312/18 Admissions for 2019**

- 10 pupils have Wolverton as a possible school for September 2019, however none of these are first choice
- Suggestion is to hold an open day / morning and promote the new extended hours.

**313/18 Policy approval**

- Pay policy
- Leave of absence policy

Meeting closed at 10.25am